

Alex Smith
0400 100 100
alexsmith@gmail.com

A very brief punchy statement about experience to date and set the scene for your next move

A qualified IT professional with solid experience in Infrastructure Architecture, Project Management, Solutions Design & Implementation. Adept at building successful teams, moving complex projects forward and a skilled negotiator. With strong business & financial acumen coupled with high level strategic thinking, now ready to move into a senior management role.

Skills

Leadership & Management A natural leader, well liked and respected by colleagues whose style is one of empowerment. Can motivate and inspire across all disciplines of the organization.

Communication Regularly called on to present to large conferences with great ability to convey complex concepts at all levels

Infrastructure Architecture Designed solutions delivering benefits to many ASX listed companies

Project Management Defines project framework, engages all key participants and employs an outcomes driven approach that delivers projects on time within budget

Risk Management Strong analytical mind, quickly adapts theory to operations resulting in massive cost savings

Due Diligence Identifies opportunities, conducts risk assessments both financial and operational and understands the social impact in the decision making process

Visionary Identifies market opportunities through solid industry knowledge and conveys vision in terms understood by shareholders and board members

Tender Evaluation Bid lead in numerous multi million dollar tenders, able to draw from experience in product development, operations, project and program management

Strategy Working at board level and with general management to shape the IT strategy for the organisation

Career History

May 07 – Present

XXXX Pty Ltd, Australia

IT Manager,

Infrastructure Architecture

- Building strong relationships with vendors, outsourcers & service providers to deliver the infrastructure set up
- Identified business requirements, mapped these against available solutions & provided solutions

Cost Savings

- Delivered \$15m saving through the development of accurate storage & network strategy plan by consolidating and expanding network attached storage

The section headings are interchangeable and are determined by the role you seek. The skills here can be soft but try to quantify.

Important to start your career history on first page – this simple layout change v greatly improve your chances of success the first glance stage

Strategy

Chaired a two day planning meeting with outsourcers and vendors to resolve legacy stalemates in the project. Agreed on a set of outcomes which were achieved

Project Management

- Led a team of external consultants for a system & application monitoring system as it changed from mainframe to UNIX servers
- Scoping of project requirements, design of software setup, stakeholder management, high level technical information and management of specialist contractors

Create striking headings that draw the readers attention. Ideas for striking headings are contained in every job advertisement

Team Building

- Establishing dialogue with in-house business units and effectively managing resources

Disaster Recovery

- Successfully completed first in-house mid range test and entirely responsible for managing infrastructure monitoring for Normal to Disaster Recovery modes of operation

Sep 05– Apr 07

XXXYZ Pty Ltd, Australia

Senior Technology Consultant

Infrastructure Architecture

- Design high level architecture for complex, high availability service solutions using HP, Sun & IBM server platforms and HP, Sun, EMC & HDS storage systems
- Research new technology, analyse vendor benchmarks and identify architectural requirements for major tender documents

Sales

- Consulting with potential suppliers (CFOs, Sales, Operations) to create technical requirements for new infrastructure
- Creating business plans and presenting to board for approval of concepts and capital requirements
- Development and review of pricing models and policy for service agreements & solutions

Tenders

- Analysis of all tender documents from a technical standpoint ensuring all deliverables were accurate and achievable

Team Management

- Mentored a team of multi disciplined IT professionals by providing an environment that encouraged pride in the work itself & achievement

Education

Post Graduate Diploma in Computer Science, **Macquarie University**, 2007

Bachelor Science, **University of NSW**, 2003

Higher School Certificate, **XXX High School**, 1999

This entire section could just as easily sit on the front page. Again, this will be determined by the criteria in the job advertisement.

Memberships

Member of the Institute of Software Engineers

Technology

SUN / HP / IBM Solaris, Linux, VmWare, C#, Dreamweaver

References on request